PISA – School Information Form
Please visit cmec.ca/pisa/en for detailed instructions.
COMPLETE AND RETURN FORM TO YOUR MINISTRY/DEPARTMENT OF EDUCATION.

A. School Identification

PISA School ID	999
Provincial School ID	1234
School Name	School Canada
Province	MB Sampled School English

B. School Contact Information

School Contact Name	Michelle Martin
Position/Title of the School Contact	Vice Prinipical
Area Code (Format: 000)	204
Phone Number (Format: 000-0000)	452-4543
Extension, if applicable	819
Email Address	m.martin@school.ca
Email addresses of additional people to be cc'd on all communication	s.lui@school.ca; p.bernard@school.ca

C. School Mailing Address (DO NOT enter a PO Box)

Street Number	123
Street Name	Cedar
Street Type (e.g., Avenue, Road)	Street
Direction, if applicable (e.g., South, West)	Northwest
City	Wind City
Postal Code (Format: A1A 4X4)	R1N 1R1
Province	MB
Does Purolator service your area?	No
Which postal carrier do you currently use?	Canada Post

D. Device and Internet Verification
Complete section G. List of Students below BEFORE completing this section.

All 14 students listed in Section G will be selected to participate in PISA.

1. Visit cmec.ca/verif-info/en for instructions regarding the PISA device verification.
2. Visit cmec.ca/pisa-verif to run the verification on each device.
3. Enter verification results in the relevant fields below.

		PC	Mac	Chromebook
√ If the PISA device verification was successful:				
How many devices of each type **are compatible and available** for PISA in your school?		35		
PISA will be administered online.				

⚡ If the PISA device verification failed:

Refer to the device verification results table and record the results:

	Download	Upload	Latency				
- **Bandwidth**	Fail	Success	601 ms				
- **Browser**	Success						
- **Connectivity**	Success						
- **WebSocket compatibility**	Success			PC	Mac	Chromebook	
How many **failing** devices of each type are **available** in your school?					10		

The CMEC Tech Support Team will contact you for an alternative solution.

E. IT Specialist Contact Information

First and Last Name of the IT Specialist	Nadine Neroli
Email Address	N.neroli@school.ca
Phone Number, including Area Code (Format: 000-000-0000)	204-452-4555

F. Assessment Dates (April 21 to May 30 inclusive)

Note: Depending on the number of selected students, size of the testing room, and number of compatible digital devices in your school, you may need to schedule more than one assessment session, which would take place on subsequent consecutive school days. For the purposes of this form, please input preferred start dates for three different blocks of time.

The assessment date(s) will be confirmed during a call with the external test administrator(s). The test administrator(s) will do their best to accommodate one of your preferred dates.

a) Preferred start date	Apr 30, 2025
b) Preferred start date (in a different week from the one above)	May 7, 2025
c) Preferred start date (in a different week from those above)	May 21, 2025

Note: A makeup session is required if the student participation rate is less than 85%.

* Note: in your school 2 student(s) will participate in the UH test. An additional, separate session is needed.

Indicate any specific dates, in April and May 2025, during which your school will be closed: April 18/21; May 19

G. List of Students

DIRECTIONS: Please list **ALL** students born between January 1 and December 31, **2009**,
who are enrolled in your school at the Grade 7 level or higher.
Please complete all columns, including information required in column 7 (Special Education Needs).

All 14 students listed below will be selected to participate in PISA.
One Test Administrator will be assigned to your school.

	① Student First and Last Name	② Grade	③ Sex Female = **F** Male = **M** Other = **O**	④ Date of Birth			⑤ Language of Instruction of Science: English = **En** French = **Fr**	⑥ Instruction Mode Online = **L** In-person = **P** Hybrid = **H**	⑦ Special Education Needs (SEN) (refer to cmec.ca/pisa)	
				(MM)	(DD)	(YYYY)			SEN code 1 - 2 - 3	UH Test = 1*
1	David Monk	10	M	9	21	2009	En	P		
2	Andrew Larsson	10	M	2	15	2009	En	P		
3	Isla Strait	10	F	3	30	2009	En	P		
4	Austin Michaels	10	M	7	22	2009	En	P	3	
5	Wan Lin	10	F	10	8	2009	En	P		
6	Elyanna Ahmed	10	F	6	16	2009	En	P		
7	Milos Herzo	10	M	10	7	2009	En	P		
8	Leila Amini	10	F	8	2	2009	En	P		
9	Jerome Aguila	10	M	2	19	2009	En	P		
10	Miguel Ramirez	10	M	3	21	2009	En	P		
11	Selene Beaulieu	11	F	12	17	2009	En	P	1	1
12	Catherine Corso	10	F	11	9	2009	En	P		
13	Meena Mirzaei	10	F	4	13	2009	En	P		
14	Lucy Sato	10	F	7	26	2009	En	P	2	1