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# Things for Teachers to Know about COPYRIGHT

## 1

### Get a copy of *Copyright Matters!*

- a helpful guide to copyright law and education
- user-friendly information for teachers
- all you need to know about copyright in the classroom



## 2

### Know the *Fair Dealing Guidelines*

The *Fair Dealing Guidelines* are to be used in schools to help teachers deal fairly with copyright-protected works. The guidelines provide a detailed answer to the question: what is a “short excerpt”?

Incorporate the guidelines into school practices!

You can copy and use a short excerpt. How short is short?



## 3

### Know your school's copyright go-to person

When unsure about your use of materials, seek permission.

Beyond the guidelines? Not found within *Copyright Matters!*? Your school's *copyright go-to person* will know what's required, including how to obtain permission from the copyright owner.



Respect copyright. ***Don't infringe copyright.***

Know what you can and cannot use. ***Know the law.***

Stay within the guidelines. ***Follow the procedures.***

Get your copyright information @ [www.cmec.ca/copyrightinfo](http://www.cmec.ca/copyrightinfo).

